



# The West Bengal Pulpwood Development Corporation Limited

(A Joint Sector Company)

CIN:U20211WB1982PLC034704

“ARANYA BIKASH”, 3RD FLOOR,KB-19,SECTOR-III,KOLKATA-700106

E-Mail ID: [wbpulpwooddevcorpnltd@gmail.com](mailto:wbpulpwooddevcorpnltd@gmail.com)

No: 213 /WBPDC/ 24-50 .

Date: 06-11-2025

## Sealed Quotation Notice No : 01/WBPDC/VEHICLE/2025-26[2<sup>nd</sup> Call]

Sealed Quotation is invited from bonafied experienced suppliers/Contractors/manufacture/agencies for **casual hiring of vehicle as on when required for official use** of WBPDC(HQ) at the office of the Ex-officio Divisional Manager which is located at Aranya Bikash, KB- 19, Sector – III, Salt Lake City, Kolkata – 700106, as per G.O. No. 3564-WT/3M-81/98 dated 24.11.2008.

### ➤ Details of Work :

Name of Works	Category of Vehicles	Casual Hiring	
		Per Km (Rs)	Per hour (Rs)
Casual hiring of vehicle as on when required basis	Motor Cab/ Maxi Cab with Engine capacity less than or Equal to 2000 C.C. with, Air Conditioner, (Bharat Stage – III purchased on or after 01.05.2008 with Diesel/LPG/CNG Engine.)		

### ➤ Time & Date:

SL NO.	Date	Time
Date for beginning of distribution of Quotation Papers	07-11-2025	11:00AM
Last Date of submission of quotation paper	14-11-2025	2:00PM
Date of opening technical bids & financial Bids	14-11-2025	4:00PM

- The interested supplier/contractor/manufacture/agencies are requested to quote their rate for the aforesaid work by 14-11-2025 in sealed envelope by the name of the undersigned.
- All quoted rate should be inclusive of all taxes.
- **Period of Work: Up to 6(six) months from issuing Work Order.**
- Rate to be quoted on above specifications and supply will be made Aranya Bikash, KB- 19, Sector – III, Kolkata – 700 106
- Quotation will be submitted with Authorized seal & Signature. Addressed in the name of the Ex-officio Divisional Manager, WBPDC Ltd.at Aranya Bikash, KB- 19, Sector – III, Kolkata – 700 106

### Terms & Conditions:

- WBPDC shall not be responsible for any untoward or accidental incident in the course of work or maintenance.
- Upto date PUC Certificate, Insurance of Vehicle and Commercial Registration Certificate of car as per G.O is mandatory.
- **PAN,GST:** Suppliers should provide Valid PAN, GST Number and ITR Return of Last year. Please furnish self-attested on documents.



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No: 213 /WBPDC/2M-50

Date: 06-11-2025

- Work order will be issued after approval of quotation inviting authority & payment will be made after satisfactory completion of work. Submit your bill with mentioning our GST No. with (two) copies of bill. (GST No. – 19AABCT1517H2ZG) also including receipted copy of challan.
- Quotation Inviting Authority has full right to accept or reject any quotation on technical ground.
- The work order may be issued as and when required basis and the total bill value does not exceed 1 lakh.
- In case of Each and Every bill initially 80% payment will be made and balance 20% payment will be made after proper reflection of GSTR- I and GSTR 3B in stipulated time, in case of failure of such payment (tax return) or mismatch of Tax Return Corporation will be recovering the amount from the balance payment.

### Special Terms & Conditions

- A. Car must be recent model having contract permit and, in a tip, top running conditions and having 5 (five) km from the reporting place.
- B. Car will normally use to travel within Kolkata and occasional officer tour in Districts.
- C. The car be hired for 10(ten) hours a day to be counted from the time
- D. Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring will be the rate for 4 hours.
- E. All other charges as payment of taxes etc. including repair and maintenance of car to be done and borne by the owner of the car.
- F. In case of breakdown of car, the owner shall provide a substitute car.
- G. Duty Slip (duly signed by the authorized user) should be submitted.
- H. The payment will be made on the basis of duty slip.
- I. The owner of the car shall immediately appraise this office in respect of the following matter-
  1. Damage caused any by the car due to accident.
  2. The car must have contract carriage permit as per Govt. rules.
  3. The bill for hiring of the car should be submitted in duplicate.

  
Ex-officio Divisional Manager

The West Bengal Pulpwood Development Corporation Limited

Copy forwarded to:

1. The Managing Director, WBPDC
2. Notice Board

  
Ex-officio Divisional Manager

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