

West Bengal Forest Development Corporation Limited
(A Government of West Bengal Undertaking)
Office of the Divisional Manager, Kolkata Forest Corporation Division
KB- 19, Sector – III, Salt Lake City, Kolkata – 700 106
Phone & Fax – (033) 40644128/40010636 CIN: U02005WB1974SGC029535
Email – kfed@wbfdc.com



No.796/55-88(Pt-II)

Date: 21.08.2025

Scaled Quotation Notice No : 36 dated 21.08.2025

Scaled Quotation is invited from bonafied experienced suppliers/Contractors/manufacture/agencies for **supply of a Digital Copier (Xerox Machine) & Printer** at the Registered Office of Divisional Manager, Kolkata Forest Corporation Division under WBFDC which is located at Aranya Bikash, KB- 19, Sector – III, Salt Lake City , Kolkata – 700 106 for official use.

Details of Work :

SL No.	Description	Qty	Rate
01	<ul style="list-style-type: none">Digital Copier and Network PrinterSpeed: 43 Pages per Minutes in MonoNetwork Color ScannerPaper Size: A4 to A6Display: 5" TFT LCD WVGA Color Touch PanelMemory: 1 GB RAMSPDADF (Single Pass Duplexing Auto Document Feeder),Capacity: 100 sheetsDuplex Unit (For back-to-back copy / Print / Scanning)Universal Send Kit (Useful for Scan to mail / Network folder)Paper Capacity: 1 x 550 sheet paper Tray + 100 sheetsMultipurpose TraySecure Print/Dept ID managementStandard Network connectivity.	01	

Note: Guaranty/ Warranty are mandatory and required documents regarding this should be accompanied with Model.

➤ **Time & Date:**

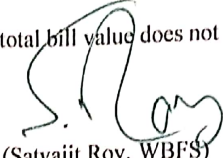


SI NO.	Date	Time
Date for beginning of distribution of Quotation Papers	21.08.2025	11.00 AM
Last Date of submission of quotation paper	28.08.2025	02.00 PM
Date of opening technical's bids& Financial Bids	28.08.2025	04.00 PM

- The interested supplier/contractor/manufacturer/agencies are requested to quote their rate for the aforesaid work by **28.08.2025** in sealed envelope by the name of the undersigned.
- All quoted rate should be inclusive of all taxes .
- **Period of Work :** Work to be completed within **07 days** of receipt of final work order.
- Quotation will be submitted with Authorized seal & Signature. Addressed in the name of the Divisional Manager, Kolkata Forest Corporation Division under WBFDC Ltd.at Aranya Bikash, KB- 19, Sector – III, Kolkata – 700 106

Terms & Conditions:

- Kolkata Forest Development Corporation shall not be responsible for any untoward or accidental incident.
 - **PAN, GST:** Suppliers should provide Valid PAN, GST Number. Please furnish self-attested on documents.
 - Work order will be issued after approval of quotation inviting authority & payment will be made after satisfactory completion of work. Submit your bill with mentioning our GST No. with (two) copies of bill. (GST No. – 19AAACW3562A9ZC) also including receipted copy of challan.
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- Quotation Inviting Authority has full right to accept or reject any quotation on technical ground.
 - The work order may be issued as and when required basis and the total bill value does not exceed 1 lakh.

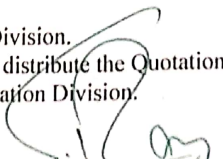

 (Satyajit Roy, WBFS)
 Divisional Manager
 Kolkata Forest Corporation Division

Date: 21.08.2025

No.796/55-88(Pt-II)

Copy forwarded to:

1. The Accounts Section, Kolkata Forest Corporation Division.
2. The Range Manager, Attached Range are directed to distribute the Quotation form to the bidder in favour of Divisional Manager Kolkata Forest Corporation Division.
3. Notice Board.


 (Satyajit Roy, WBFS)
 Divisional Manager
 Kolkata Forest Corporation Division