



WEST BENGAL FOREST DEVELOPMENT CORPORATION LIMITED

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

OFFICE OF THE DIVISIONAL MANAGER

MEDINIPUR FOREST CORPORATION DIVISION

HIJLI, KHARAGPUR, PASCHIM MEDINIPUR, 721306

e-mail: mfd@wbfdc.com

GSTIN- 19AAACW3562A5ZG



Memo No. 1279

/28-38(Q)/

Dated, Kharagpur, 23.12.2025

QUOTATION 40 /MFC/2025-26

Sealed quotation are invited addressed to the undersigned by name of (Sri Ayan Ghosh, WBFS, The Divisional Manager, Medinipur Forest Corporation Division ) are invited from the Reputed Govt. Contractor for Supply of one no. Auto duplex, Wi-Fi with ADF Multifunctional Colour A4 Printer cum Scanner (EPSON Ink TANK, Model No- L6370) for office use in respect of the Divisional Manager, Medinipur Forest Corporation Division, Hijli, Kharagpur, during the F.Y. 2025-2026.

Sl No	Item/Description	Quantity	Estimated Cost	Offered Rate
1.	Model No.- L6370: Cost-Effective Wi-Fi ADF Multifunctional Colour MFP A4 Duplex Printer with Duplex Scan & LCD Display	1 no	27000.00	

The quotations should reach to this office by 02.01.2025 up to 2.00 p.m. positively. The quotations will be opened tentatively on the same date at 3:30 p.m. The quotationers may remain present at the time of opening of the quotations papers.

Terms & Condition

1. The quotationers will have to produce valid GSTIN certificate, Trade Licence, and PAN card.
2. The undersigned is not bound to accept the lowest rate or any rate quoted may reject any part or all work without assigning any reason.
3. The undersigned reserved the right to demand from the quotationers the clarification and justification against their offer, if required.
4. The quotationers should inspect the site of works before the submission of the quotation.
5. All tools and plants, required for the works will have to be supplied by the contractor at his own cost.
6. The Contractor is liable to pay the skilled, unskilled including transport & logistics and other labour (if needed) the wages as mentioned in the PWD schedule in the district currently.
7. In case of any dispute the interpretation of the undersigned will be final.
8. The execution of the works as mentioned to the schedule will have to be started within 3 days and finished within 15 days form issue of the work order.
9. The payment will be made after completion of all work and proper checking by the Forest Officials.
10. Work order will be issued on approval of competent authority & as per availability of fund under suitable Head of Service.
11. Payment will be made through cheque payment only.

12. Income tax and labour Cess (if applicable) will be deducted from bill.
13. Payment will be made after receiving completion certificate from the concerned Range Manager.

(Ayan Ghosh, WBFS)  
The Divisional Manager,  
Medinipur Forest Corporation Division

No. 1279 (8)/ 28-38(Q), Capital

Dated: 23.12.2025

Copy forwarded with a request to make a wide publicity through their "Notice Board to:

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. The General Manager (H.Q.) West Bengal Forest Development Corporation Ltd.
3. The Divisional Forest Officer, Medinipur, Jhargram, Rupnarayan, Kharagpur & Prba Medinipur Forest Division.
4. The Divisional Manager, Kolkata/Bankura/Purulia Forest Corporation Division.
5. The District Information Officer, Paschim Medinipur.
6. All Range Managers, Medinipur Forest Corporation Division.
7. Asstt. Accounts Officer, Medinipur Forest Corporation Division.
8. Notice Board.

(Ayan Ghosh, WBFS)  
The Divisional Manager,  
Medinipur Forest Corporation Division