



# The West Bengal Pulpwood Development Corporation Limited

(A Joint Sector Company)

CIN:U20211WB1982PLC034704

“ARANYA BIKASH”, 3RD FLOOR,KB-19,SECTOR-III,KOLKATA-700106

E-Mail ID: [wbpulpwooddevcorpnltd@gmail.com](mailto:wbpulpwooddevcorpnltd@gmail.com)

No: 240 /WBPDC/4S-4

Date: 30/12/2025

## Notice Inviting Quotation No: 13/WBPDC/INKLESS THERMAL PRINTER/2025-26

Quotation is invited from the bonafied experienced suppliers/Contractors/manufacturer/agencies for **General Order Supply** for the office of the Managing Director, The West Bengal Pulpwood Development Corporation Limited at the registered office of The West Bengal Pulpwood Development Corporation Limited which is located at Aranya Bikash, KB-19, Sector-III, Saltlake City, Kolkata-700106 for official use.

### 1. Details of Work:

SL No	Product Details	Qty	Estimated Cost (inclusive of GST and all other taxes) in Rs
1	A4 Portable Inkless Thermal Printer (CLEGO A4 Wireless Portable Mini Thermal Printer (1Year Warranty) Inkless Bluetooth Label Maker for Printing Labels, Photos, Notes, Barcode Compatible with Android, iOS, Windows)	1 pcs	15,000/-

### 2. Time and Date:

SI NO.	Date	Time
Date for beginning of distribution of Quotation Papers	30.12.2025	11:00 AM
Last Date of submission of quotation paper	09.01.2026	02:00 PM
Date of opening technical's bids & Financial Bids	09.01.2026	04:00PM

3. The interested supplier/contractor/manufacturer/agencies are requested to quote their rate for the aforesaid work by 09-01-2026 in sealed envelope by the name of the undersigned.
4. All quoted rate should be inclusive of all taxes.
5. Period of Work: Work to be completed within 07 days of receipt of final work order.
6. Quotation will be submitted with Authorised seal & Signature. Addressed in the name of the Ex-officio Divisional Manager, The West Bengal Pulpwood Development Corporation Limited at “Aranya Bikash”, KB-19, Sector-III, Saltlake City, Kolkata-700106

### Terms & Conditions:

1. The West Bengal Pulpwood Development Corporation Limited shall not be responsible for any untoward or accidental incident in the course of work or maintenance.
2. **PAN, GST & Trade License:** Suppliers should provide Valid PAN, GST Number and Trade License and ITR Return of Last year. Please furnish self-attested on documents.
3. Supply will be made at the registered office of WBPDC at Aranya Bikash,3rd Floor, KB-19, Sector - III, Saltlake City, Kolkata-700106.
4. Work order will be issued after approval of quotation inviting authority & payment will be made after satisfactory completion of work. Submit your bill with mentioning our GST No. with 2 (two) copies of bill. (GST



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- No. – 19AABCT1517H2ZG) also including receipted copy of challan. The total value of quotation shall not exceed 1(one) lakh inclusive of all taxes.
5. Quotation Inviting Authority has full right to accept or reject any quotation on technical ground.
  6. The rate should be valid till **31.03.2026**.
  7. Pattern of Quotation: Invitation of quotations is purely indicative in nature. It **is being** floated in anticipation of administrative approval and subsequent **financial section**. In case of **non-availability** of such approval and fund the quotation shall be cancelled **outright without** assigning **any further** reason.
  8. Validity of the quotation will be 1 (One) year from the date of submission. The validity can be extended up to another 6 (Six) months subject to satisfactory performance of the successful bidders.
  9. The undersigned reserves the right to place order for work for 20% more or less of the quantity (if mentioned here) is so required.
  10. The undersigned reserves the right to cancel the quotation, at any stage of it, if necessary, without assigning any reason whatsoever.
  11. The undersigned is not bound to accept the lowest rate quoted by the quotations and he is not bound to assign any reason, whatsoever, for such non-acceptance.
  12. If produces get depreciated/ damage/ destroyed during supply or transportation or installation. it will be not be received. If such damaged products are found at a later stage, recovery will be made from the quotationer(s) as per rates offered including imposing of necessary penalties/ fines as the undersigned deems fit.
  13. LI Bidder will be selected based on the overall rate quoted, not for individual items in case of more than 1 no. items.
  14. Materials will have to be supplied by the quotationer by themselves following the standard and specification or brand as fixed by the office of the undersigned or his higher official.
  15. Timely supply of all products will be the sole responsibility of the successful quotationer. But the quotationer shall not be held responsible in default, if delay in execution occurs due to causes beyond his/her control such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes the quotationer may apply for extension of time for that period. The undersigned as per direction received from The Managing Director, WBPDC in this regard may extent for a length of time equal to the period of force majeure or such period as he thinks suitable for that or may reject the application. Such cancellation would be without any liability what so ever on the part of the undersigned.
  16. Under any circumstances, any rate to be quoted which is over & above the Maximum Retail Price (MRP) of the items. If such a thing comes to notice, it will be summarily rejected & quotationer will be barred to take part in any quotation/tender process of this office thereafter. Please note if such higher rates are found even at a later stage, no payment will be made beyond MRP.
  17. The quantity mentioned against each quotation is purely tentative in nature. Work/supply order will be placed only after necessary administrative approval and financial sanction from appropriate authority that is too in actually required quantity. The undersigned reserves the right to increase/decrease the quantity amount up to 20% of what is mentioned in quotation.



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18. During the inspection by the undersigned, his superiors or his representatives, if the quality of the supply is not found up to the standard, the quotationer/ contractor/ supplier is bound to rectify the same up to the satisfaction of him. No additional payment will be made for that.
19. The undersigned, his superior authorities or his representatives will inspect the works, take necessary measurements, and perform tests as and when required. The successful quotationer, should render all co-operation in this regard, irrespective of time and place.
20. In case of Each and Every bill initially 80% payment will be made and balance 20% payment will be made after proper reflection of GSTR- I and GSTR 3B in stipulated time, in case of failure of such payment (tax return) or mismatch of Tax Return Corporation will be recovering the amount from the balance payment. (As per G.O. No 4679-F(y) dated 21-11-2022).
21. WBPDC or any staffs of WBPDC, shall in no way be-held responsible under any circumstances for accident/death of any labourer/ driver etc., due to any reason whatsoever, or damage of vehicle/other property engaged by the contractor, happened in the field during the time of delivery of goods & articles. No liability of compensation can be fixed upon them.

  
Ex-officio Divisional Manager

 The West Bengal Pulpwood Development Corporation Limited

Copy forwarded to:

1. The Managing Director, WBPDC
2. The Range Manager (HQ), WBPDC is directed to distribute the Quotation form to the bidder in favour of Ex-officio Divisional Manager, WBPDC.
3. Official Website of WBPDC.
4. Official Website of WBFDC
5. Notice Board

  
Ex-officio Divisional Manager

 The West Bengal Pulpwood Development Corporation Limited