



West Bengal Forest Development Corporation Limited

Office of the Divisional Manager, Kolkata Forest Corporation Division
ARANYA BIKASH, KB- 19, Sector – III, Salt Lake City, Kolkata-700 106
CIN: U02005WB1974SGC029535, GSTIN:19AAACW3562A9ZC



No.700/2M-748(P-XIII)

Date: 14.08.2026

Scaled Quotation Notice No : 23 dated 14.08.2026

Sealed Quotation is invited from bona fide experienced suppliers/contractors/manufacturers/agencies for Refilling and Supply of Fire Extinguishers at Eco Tourism Centre, Garchumuk under Kolkata Forest Corporation Division, West Bengal Forest Development Corporation Limited, under the Registered Office of the Divisional Manager, Kolkata Forest Corporation Division, located at Aranya Bikash, KB-19, Sector-III, Kolkata-700 106.

2. **Details of Work** : Details is Given in Annexure - I

➤ **Note:** All Necessary Guaranty/ Warranty is mandatory and required documents regarding this should be accompanied with New equipment's (if required).

Time & Date:

SI No.	Date	Time
Date for beginning of distribution of Quotation Papers	17.08.2026	11.00 AM
Last Date of submission of quotation paper	24.08.2026	02.00 PM
Date of opening technical bids & financial bids	24.08.2026	04.00 PM

- The interested **suppliers/contractors/manufacturers/agencies** are requested to quote their rate for the aforesaid work by **24.08.2026** in a sealed envelope in the name of the undersigned.
- **Period of Work/Supply Time:** Work to be completed within **07 days** of receipt of final Work Order.
- Rate to be quoted on above specifications and supply will be made at **Aranya Bikash, KB-19, Sector-III, Kolkata – 700 106.**
- Quotation will be submitted with **authorized seal & signature**, addressed in the name of the **Divisional Manager, Kolkata Forest Corporation Division under WBFDC Ltd., at Aranya Bikash, KB-19, Sector – III, Kolkata – 700 106, in sealed condition only.**

Terms & Conditions

- **Kolkata Forest Corporation Division** shall not be responsible for any untoward or accidental incident in the course of work or maintenance.



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- **PAN, GST & Trade License:** Suppliers should provide **valid PAN, GST Number, Trade License**. Please furnish **self-attested documents**.
- Work order will be issued after approval of the quotation inviting authority and payment will be made after satisfactory completion of work. Submit your bill mentioning our GST No. with **two (02) copies of bill** (GST No. – 19AAACW3562A9ZC) also including **receipted copy of challan**.
- The refilled/new fire extinguishers shall be supplied and delivered at Eco Tourism Centre, Garchumuk, under Kolkata Forest Corporation Division, West Bengal Forest Development Corporation Limited.
- Quotation Inviting Authority has full right to accept or reject any quotation on **technical grounds**.
- The work order may be issued **on an as and when required basis** and the total bill value shall **not exceed Rs. 1 lakh**.
- **Pattern of Quotation:** Invitation of quotations is purely indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non-availability of such approval and fund, the quotation shall be cancelled outright without assigning any further reason.
- Validity of the quotation will be **1 (One) year** from the date of submission. The validity can be extended up to another **6 (Six) months** subject to satisfactory performance of the successful bidders.
- The undersigned reserves the right to place order for work for **20% more or less of the quantity** (if mentioned here) if so required.
- The undersigned reserves the right to cancel the quotation **at any stage**, if necessary, without assigning any reason whatsoever.
- The undersigned is **not bound to accept the lowest rate** quoted by the quotationers and is not bound to assign any reason whatsoever for such non-acceptance.
- If **products get depreciated/damaged/destroyed** during supply or transportation or installation, they will **not be received**. If such damaged products are found at a later stage, recovery will be made from the quotationer(s) as per rates offered including imposing necessary penalties/fines as the undersigned deems fit.
- **L1 bidder** will be selected based on the **overall rate quoted**, not for individual items in case of more than **1 item**.



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- All fire extinguishers supplied and refilled shall strictly conform to the specifications, type, capacity and applicable standards mentioned in Annexure-I and/or as specified by the Division. Wherever applicable, the fire extinguishers shall be ISI marked and conform to the relevant BIS standards.
- Timely supply of all products will be the sole responsibility of the successful quotationer. But the quotationer shall not be held responsible in default if delay in execution occurs due to causes beyond his/her control such as **acts of God, natural calamities, civil wars, fire, strike, frost, floods, riots, etc.**
- Any fire extinguisher found damaged, defective, corroded, leaking, improperly refilled or otherwise not conforming to the prescribed specifications at the time of inspection shall be liable to rejection. The successful quotationer shall replace/rectify the same at his/her own cost and risk within the stipulated period.
- L-1 bidder shall be determined on the basis of the overall total quoted amount for all the items taken together and not on the basis of the lowest rate quoted for any individual item.
- The quantity mentioned in Annexure-I is based on the present requirement of the Division and may be increased or decreased depending upon actual requirement and approval of the competent authority.
- After **successful completion** of works/supply up to the satisfaction of the undersigned, **80% payment** will be made as per Finance Department's **G.O. No. 4679-F(Y) dated 21.11.2022**, after necessary deductions. The remaining **20% will be released** only after confirming that necessary **GST returns have been filed by the supplier** and reflected against the GSTIN of Kolkata Forest Corporation Division (as per **Office Order No. 932/1A-254/2022 dated 05.04.2022 of the Managing Director, WBFDC Ltd.**).
- **West Bengal Forest Development Corporation Limited, Kolkata Forest Corporation Division, or any staff of the Division shall in no way be held responsible** under any circumstances for accident/death of any labourer/driver etc., due to any reason whatsoever, or damage of vehicle/other property engaged by the contractor during delivery of goods & articles. No liability of compensation can be fixed upon them.

Special Terms & Conditions

1. Scope of Work

The successful quotationer shall supply new fire extinguishers and undertake refilling of existing fire extinguishers strictly as per the specifications, quantities and requirements mentioned in **Annexure-I**.

2. Quality and Standard

All new fire extinguishers supplied shall be of the specified type and capacity and, wherever specified, shall be **ISI Marked and conform to IS:15683**, complete with all required accessories.



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3. Refilling of Existing Fire Extinguishers

Refilling of existing ABC type fire extinguishers shall be carried out properly by the successful quotationer using suitable extinguishing media and following the applicable safety and technical requirements.

4. Inspection and Acceptance

All supplied/refilled fire extinguishers shall be subject to inspection and verification by the authorized officer of the Division. Any item found defective, damaged, unsuitable or not conforming to the prescribed specification shall be rejected and shall be replaced/rectified by the quotationer at their own cost.

5. Quantity

The quantities mentioned in Annexure–I are based on the present requirement and may be increased or decreased depending upon the actual requirement of the Division.

6. Rate

The quoted rates shall include all applicable charges, taxes and incidental expenses, except GST where separately indicated in the quotation. No additional claim shall ordinarily be entertained after acceptance of the quotation.

7. Delivery/Supply and Completion

The successful quotationer shall complete the supply/refilling work within the period specified in the Work Order issued by the Division.

8. Payment

Payment shall be released after satisfactory completion of the entire work/supply, inspection and acceptance by the authorized officer and submission of the prescribed bill/invoice along with relevant supporting documents.

9. Statutory Documents

The quotationer shall submit valid **PAN, GST Registration Certificate, Trade Licence/Certificate of Practice, as applicable**, and other documents required by the quotation inviting authority.

10. Damage During Supply/Work

Any fire extinguisher or other property damaged due to negligence or improper handling by the quotationer during execution of the work shall be repaired/replaced by the quotationer at their own cost.

11. Rejection of Quotation

The Quotation Inviting Authority reserves the right to accept or reject any quotation, including the lowest quotation, on technical or administrative grounds without assigning any reason.



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12. Cancellation

The quotation/work order may be cancelled if the successful quotationer fails to comply with the prescribed specifications, quality requirements, completion schedule or other terms and conditions.

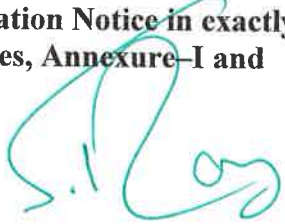
13. Safety

The successful quotationer shall maintain all necessary safety precautions while handling, transporting, refilling and installing the fire extinguishers. Any liability arising due to negligence of the quotationer shall be borne by the quotationer.

14. No Extra Claim

No extra payment shall be admissible for any work, material or incidental requirement necessary for satisfactory completion of the work where such requirement is inherent in the specified scope of work.

If you want, I can next prepare the **complete Sealed Quotation Notice in exactly your usual KFCD format**, including **Quotation No., Memo No., dates, Annexure-I and signature/copy-forwarding section.**

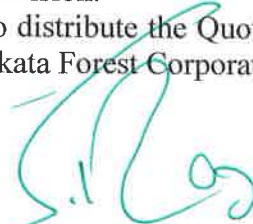

(Satyajit Roy, WBFS)
Divisional Manager
Kolkata Forest Corporation Division

No.700/2M-748(P-XIII)

Date: 14.08.2026

Copy forwarded to:

1. The Accounts Section, Kolkata Forest Corporation Division.
2. The Range Manager, Attached Range, **is directed** to distribute the Quotation form to the bidders in favour of the Divisional Manager, Kolkata Forest Corporation Division.
3. Official website of Wbfdcl
4. Notice Board


(Satyajit Roy, WBFS)
Divisional Manager
Kolkata Forest Corporation Division



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Annexure – I

Sl. No.	Description of Item	Unit	Qty.	Rate including GST(₹)	Total Amoun including GST (₹)
1	ABC type 5 Kg capacity Fire Extinguisher	Nos.	1		
2	ABC type 1 Kg capacity Fire Extinguisher	Nos.	1		
3	Refilling of ABC type 9 Kg capacity Fire Extinguishers	Nos.	4		
4	ISI Marked ABC type 4 Kg capacity Fire Extinguishers, complete with all accessories as per IS:15683	Nos.	2		
5	ISI Marked ABC type 4 Kg capacity Fire Extinguishers, complete with all accessories as per IS:15683	Nos.	2		
6	ISI Marked CO ₂ type 2 Kg capacity Fire Extinguishers, complete with all accessories as per IS:15683	Nos.	1		
7	ISI Marked CO ₂ type 2 Kg capacity Fire Extinguishers, complete with all accessories as per IS:15683	Nos.	1		

(Satyajit Roy, WBFS)

Divisional Manager

Kolkata Forest Corporation Division